Customer and Communities Improvement Fund

Application Form

|  |  |
| --- | --- |
| PROJECT DETAILS |  |
| Name or title of the project | Click or tap here to enter text. |
| Will your project require the use of any SWR property (i.e. a station) or other railway land? | Choose an item. |
| Which category best describes your project? | Choose an item.If “other” please specify:Click or tap here to enter text. |
| Which station on the SWR network is closest to your project? | Click or tap here to enter text. |
| Write a brief description of your project setting out its objectives and scope of works proposed. *This description should not be longer than 250 words* | Click or tap here to enter text. |
| What is the targeted area of social need in the community?  | [ ] Employability and Education[ ] Community Health and Wellbeing[ ] Environmental Sustainability[ ] Accessibility and Inclusion |
| Set out how the project will benefit communities and how you will spend the grant to address this need. How many people would benefit from the project and what are the other impacts for the community? *This should not be longer than 250 words* | Click or tap here to enter text. |
| PROJECT COSTS |  |
| What is the total cost of your project? *Provide a best estimate if unknown* | Click or tap here to enter text. |
| What is the total amount of CCIF funding you are seeking? | Click or tap here to enter text. |
| How much match funding are you able to secure? *If you have any match funding please detail if it is already in place or when it will become available and if it’s conditional.* | Click or tap here to enter text. |
| Please provide high level breakdown of the project costs *This can either be included in the application or as an additional document.* | Click or tap here to enter text. |

|  |  |
| --- | --- |
| PROJECT PERMISSIONS AND PLANS |  |
| Are any permissions or consents (i.e. planning permission or statutory consents) needed to deliver the project? Have such permissions been obtained or applied for? Please give details of any timescales.*This applies for all schemes either on the railway or away from the railway* | Click or tap here to enter text. |
| When will the project be completed by?*Funding will be available from April 2023 and must be spent by end of March 2024.* | Click or tap to enter a date. |
| Please provide a brief project timetable/plan showing high level breakdown of activities (key dates and milestones including funding forecast)*This plan can be included in a separate document of no more than 2 pages of A4 in length* | Click or tap here to enter text. |
| Can you think of anything that might prevent the project from happening? What is the biggest risk to its completion? | Click or tap here to enter text. |
| How would you manage this? | Click or tap here to enter text. |
| PROJECT CONTACT DETAILS |  |
| Company or Organisation | Click or tap here to enter text. |
| Type of organisation  | Click or tap here to enter text. |
| Name of Project Contact | Click or tap here to enter text. |
| Email address | Click or tap here to enter text. |
| Phone Number | Click or tap here to enter text. |
| Postal Address | Click or tap here to enter text. |
| Postcode | Click or tap here to enter text. |

Please read this section carefully. We are unable to accept an application if you have not confirmed that you are willing to accept these conditions.

* By submitting you agree that you are making an application for funding and that the information you have provided is correct to the best of your knowledge.
* You accept that if any information changes prior to an award being made you will need to notify SWR at the earliest opportunity.
* You understand that any funding awarded will only be made payable to the organisation or group which will benefit from the monies unless there are exceptional circumstances.
* You understand that SWR will record the information contained on this application form so we can make an informed decision of whether we can offer you support, and this information will have to be shared with the Department for Transport who hold ultimate authority.
* First Group PLC and its subsidiaries are committed to processing information in accordance with the General Data Protection Regulation (“GDPR”). The personal data collected on this form will be held in accordance with the GDPR. If you have any questions about this form or the use made of the data in this form please contact: The Data Protection Officer of First Group, c/o Group Legal, The Point, 8th Floor, 37 North Wharf Road, London, W2 1AF
* You understand if more information is needed, SWR will contact you using the details you provided on the application and you consent to this contact.
* You understand the funding is only to be used for the purposes stated in the application and you will be required to return any surplus funding which is not used for the project applied for.
* You understand SWR may use information and images from the application and the project for publicity purposes.
* You understand that any publicity or events generated by you in relation to this funding must include acknowledgement of SWR and our Customer and Communities Improvement Fund. We also request an invitation to any event and the opportunity to provide quotations in any press releases along with website links and connections on social media. In addition, we will provide a template media release to be completed by you, for our joint use confirming the award of funding.
* You understand SWR will require evidence of project completion
* You understand the ultimate decision maker for this fund is the Department for Transport and their decision is final.

**Box to be ticked to confirm understood and agreed**

[ ] **SUBMIT**

Once completed, please save your application, and send to ccif@swrailway.com